

## IEEE-SA Standards Board Meeting Minutes – March 2019

**IEEE-SA Standards Board  
Meeting Minutes  
21 March 2019  
Maritim Hotel, Munich, Germany  
9:00 a.m. – 6:30 p.m.**

**Attendees****Chair:**

Gary Hoffman

**Vice Chair:**

Ted Burse

**Past Chair:**

Jean-Philippe Faure

**Secretary:**

Konstantinos Karachalios

**Members:**

Stephen Dukes, TAB Rep.

Travis Griffith

Guido Hiertz

Thomas Koshy

John Kulick

David Law

Joseph Levy

Xiaohui Liu

Kevin Lu

Daleep Mohla

Andrew Myles

Annette Reilly

Dorothy Stanley

Sha Wei

Phil Wennblom

Feng Wu

Jingyi Zhou

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### **Members Absent:**

Masayuki Ariyoshi  
Christel Hunter  
Howard Li  
Philip Winston  
Howard Wolfman

Joe Koepfinger, Member Emeritus

### **IEEE Staff:**

Hermann Brand  
Robert Craig  
Karen Evangelista  
Josh Gay  
Jonathan Goldberg  
Mary Ellen Hanntz  
Yvette Ho Sang  
Clara Neppel  
Dave Ringle, Recording Secretary  
Rudi Schubert  
Sam Sciacca  
Lisa Weisser

### **IEEE Outside Legal Counsel:**

Claire Topp – Dorsey & Whitney LLP

### **IEEE Government Engagement Program on Standards (GEPS) Representatives:**

Simon Hicks, UK DCMS

### **Guests:**

Michael Atlass  
Edward Au  
Cindy Bian  
Evelyn Chen  
Doug Edwards  
Robert Fish  
Scott Gilfillan  
Hung Ling  
Marco Lo Bue  
Hiroshi Mano  
Riccardo Mariani  
Gil Ohana  
Elisabeth Opie  
Matej Pacha  
Robby Robson

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Jon Rosdahl  
Matteo Sabattini  
Jack Sheldon  
Ralph Sporer  
Claudia Tapia  
Victoria Wang  
Constance Weise  
Don Wright  
Isamu Yamada  
Yu Yuan

### 1 Call to Order

Chair Hoffman called the meeting to order at 9:00 a.m.

### 2 Introductions

There was a round of introductions by all present.

### 3 Agenda

#### 3.1 Approval of Agenda

There was a request that P2450 (RevCom) be removed from the consent agenda. This item was added to the agenda as item 6.6.1.

**There was a motion to approve the modified agenda. In the absence of objection, the motion was approved.**

#### 3.2 Consent Agenda

##### 3.2.1 Approval of 05 December 2018 SASB Meeting [Minutes](#)

##### 3.2.2 AudCom Recommendations

Accepted (standards work authorized):

- SASB/SCC14 SASB/Standards Coordinating Committee 14 – Quantities, Units Letter Symbols

Conditionally accepted (standards work authorized):

- BOG/CAG Board of Governors/Corporate Advisory Group
- DEI/SC Dielectrics and Electrical Insulation Society/Standards Committee

### 3.2.3 ICom Recommendations

#### **New Industry Connections Activities:**

##### **IC19-001-01** Fair Trade Data Initiative

ICAID: <https://ieee-sa.imeetcentral.com/p/eAAAAAAPxAmAAAAAGK8GNA>

Recommendation: APPROVE

##### **IC19-002-01** Measurement Framework for Social Impact

ICAID: <https://ieee-sa.imeetcentral.com/p/eAAAAAAPxAoAAAAAoNATU>

Recommendation: Recommend the approval until the next ICom meeting with the request that the terms Open Source repository and data used in the deliverables be clarified in the ICAID.

#### **Revised/Renewed Industry Connections Activities:**

##### **IC17-001** IEEE 802 Network Enhancements for the Next Decade

ICAID: <https://ieee-sa.imeetcentral.com/p/eAAAAAAPxApAAAAAs54bo>

Recommendation: APPROVE

##### **IC17-002** Digital Inclusion, Identity, Trust and Agency

ICAID: <https://ieee-sa.imeetcentral.com/p/eAAAAAAPxuKAAAAACzMjmo>

Recommendation: APPROVE

##### **IC17-006** Big Data Governance and Metadata Management

ICAID: <https://ieee-sa.imeetcentral.com/p/eAAAAAAPxvKAAAAADi5sVQ>

Recommendation: APPROVE

### 3.2.4 NesCom Recommendations

#### Modified PARs:

#### IEEE-SA Board of Governors/Corporate Advisory Group

##### **P2755.1**

Guide for Taxonomy for Intelligent Process Automation Product Features and Functionality

**Recommendation: Approve modified PAR**

#### IEEE Consumer Electronics Society/Standards Committee

##### **P2048.1**

Standard for Virtual Reality and Augmented Reality: Device Taxonomy and Definitions

**Recommendation: Approve modified PAR**

**P2048.2**

Standard for Virtual Reality and Augmented Reality: Immersive Video Taxonomy and Quality Metrics

***Recommendation: Approve modified PAR***

**P2048.3**

Standard for Virtual Reality and Augmented Reality: Immersive Video File and Stream Formats

***Recommendation: Approve modified PAR***

**P2048.4**

Standard for Virtual Reality and Augmented Reality: Person Identity

***Recommendation: Approve modified PAR***

**P2048.5**

Standard for Virtual Reality and Augmented Reality: Environment Safety

***Recommendation: Approve modified PAR***

**P2048.6**

Standard for Virtual Reality and Augmented Reality: Immersive User Interface

***Recommendation: Approve modified PAR***

**P2048.7**

Standard for Virtual Reality and Augmented Reality: Map for Virtual Objects in the Real World

***Recommendation: Approve modified PAR***

**P2048.8**

Standard for Virtual Reality and Augmented Reality: Interoperability between Virtual Objects and the Real World

***Recommendation: Approve modified PAR***

**P2048.9**

Standard for Virtual Reality and Augmented Reality: Immersive Audio Taxonomy and Quality Metrics

***Recommendation: Approve modified PAR***

**P2048.10**

Standard for Virtual Reality and Augmented Reality: Immersive Audio File and Stream Formats

***Recommendation: Approve modified PAR***

**P2048.11**

Standard for Virtual Reality and Augmented Reality: In-Vehicle Augmented Reality

***Recommendation: Approve modified PAR***

**P2048.12**

Standard for Virtual Reality and Augmented Reality: Content Ratings and Descriptors

**Recommendation: Approve modified PAR**

IEEE Power and Energy Society/Power System Relaying and Control

**PC37.90.2**

Standard for Withstand Capability of Relay Systems to Radiated Electromagnetic Interference from Transceivers

**Recommendation: Approve modified PAR**

IEEE Power and Energy Society/Transformers

**PC57.13.8**

Standard Requirements for Station Service Voltage Transformers

**Recommendation: Approve modified PAR**

IEEE Vehicular Technology Society/Intelligent Transportation Systems

**P1609.3**

Standard for Wireless Access in Vehicular Environments (WAVE) – Networking Services

**Recommendation: Approve modified PAR**

New PARs:

IEEE Computer Society/LAN/MAN Standards Committee

**P802.3cu**

Standard for Ethernet

Amendment: Physical Layers and Management Parameters for 100 Gb/s and 400 Gb/s Operation over Single-Mode Fiber at 100 Gb/s per Wavelength

**Recommendation: Approve new PAR until December 2023**

**P802.11be**

Standard for Information Technology – Telecommunications and Information Exchange between Systems Local and Metropolitan Area Networks – Specific Requirements – Part 11: Wireless LAN Medium Access Control (MAC) and Physical Layer (PHY) Specifications  
Amendment: Enhancements for Extremely High Throughput (EHT)

**Recommendation: Approve new PAR until December 2023**

IEEE Computer Society/Learning Technology

**P2247.2**

Interoperability Standards for Adaptive Instructional Systems (AISs)

***Recommendation: Approve new PAR until December 2023***

**P2247.3**

Recommended Practices for Evaluation of Adaptive Instructional Systems

***Recommendation: Approve new PAR until December 2023***

IEEE Computer Society/Standards Activities Board

**P2806**

System Architecture of Digital Representation for Physical Objects in Factory Environments

***Recommendation: Conditionally approve new PAR until December 2023; contingent upon staff updating the text to reflect the changes shown during the NesCom meeting.***

**P2807**

Framework of Knowledge Graphs

***Recommendation: Approve new PAR until December 2023***

IEEE Consumer Electronics Society/Blockchain Standards Committee

**P2140.2**

Standard for Security Management for Customer Cryptographic Assets on Cryptocurrency Exchanges

***Recommendation: Approve new PAR until December 2023***

**P2140.3**

Standard for User Identification and Anti-Money Laundering on Cryptocurrency Exchanges

***Recommendation: Approve new PAR until December 2023***

**P2141.1**

Standard for the Use of Blockchain in Anti-Corruption Applications for Centralized Organizations

***Recommendation: Approve new PAR until December 2023***

**P2418.8**

Standard for Blockchain Applications in Governments

***Recommendation: Approve new PAR until December 2023***

IEEE Consumer Electronics Society/Standards Committee

**P2049.1**

Standard for Human Augmentation: Taxonomy and Definitions

***Recommendation: Approve new PAR until December 2023***

**P2049.2**

Standard for Human Augmentation: Privacy and Security

***Recommendation: Approve new PAR until December 2023***

**P2788**

Standard for Circulating Air Pressure Physiotherapy Equipment Used in the Home Healthcare Environment

***Recommendation: Approve new PAR until December 2023***

**P2811**

Standard for Architectural Framework and Technical Requirements for Smart Lock

***Recommendation: Approve new PAR until December 2023***

**P2812**

Guide for Minor Guardianship System for Online Mobile Gaming

***Recommendation: Approve new PAR until December 2023***

**P2813**

Standard for Big Data Business Security Risk Assessment (BD BSRA)

***Recommendation: Approve new PAR until December 2023***

IEEE Engineering in Medicine and Biology Society/IEEE 11073 Standards Committee

**P11073-10107**

Standard for Nomenclature for External Control of Medical Devices

***Recommendation: Approve new PAR until December 2023***

**P11073-10700**

Standard for Common Base Requirements for Participants in a Service-Oriented Device Connectivity (SDC) System

***Recommendation: Approve new PAR until December 2023***

**P11073-10701**

Standard for Metric Provisioning by Participants in a Service-Oriented Device Connectivity (SDC) System

***Recommendation: Approve new PAR until December 2023***

**P11073-10702**

Standard for Alert Provisioning by Participants in a Service-Oriented Device Connectivity (SDC) System

***Recommendation: Approve new PAR until December 2023***

**P11073-10703**

Standard for External Control by Participants in a Service-Oriented Device Connectivity (SDC) System

***Recommendation: Approve new PAR until December 2023***

**P11073-10720**

Module Specifications for a Service-Oriented Medical Device Exchange Architecture

***Recommendation: Approve new PAR until December 2023***

**P11073-10721**

Device Specialization – High Frequency (200 kHz to < 5 MHz) Surgical Equipment

***Recommendation: Conditionally approve new PAR until December 2023; contingent upon staff adding the provided range for high frequency to the title and the Working Group Chair agreeing that the frequency range is correctly shown.***

**P11073-10722**

Device Specialization – Endoscopic Camera

***Recommendation: Approve new PAR until December 2023***

**P11073-10723**

Device Specialization – Endoscopic Light Source

***Recommendation: Approve new PAR until December 2023***

**P11073-10724**

Device Specialization – Endoscopic Insufflator

***Recommendation: Approve new PAR until December 2023***

**P11073-10725**

Device Specialization – Endoscopic Pump

***Recommendation: Approve new PAR until December 2023***

IEEE Industrial Electronics Society/Industrial Electronics Society Standards Committee

**P2023**

Standard for Digital Transformation Architecture and Framework

***Recommendation: Approve new PAR until December 2023***

IEEE Power and Energy Society/Insulated Conductors

**P2810**

Guide for Field Dielectric Enhancement of Polyethylene and Cross-Linked Polyethylene Power Cables

***Recommendation: Approve new PAR until December 2023***

IEEE Power and Energy Society/Power System Communications and Cybersecurity

**P2808**

Standard for Function Designations Used in Electrical Power Systems for Cyber Services and Cybersecurity

***Recommendation: Approve new PAR until December 2023***

IEEE Power and Energy Society/Power System Relaying and Control

**PC37.1.3**

Recommended Practice for Human Machine Interfaces (HMIs) used with Electric Utility Automation Systems

***Recommendation: Approve new PAR until December 2023***

IEEE Power and Energy Society/Substations

**PC37.122.9**

Guide for Condition Assessment of Gas-Insulated Substations

***Recommendation: Approve new PAR until December 2023***

IEEE Power and Energy Society/Transmission and Distribution

**P2798**

Guide for Helicopter Operation Procedures for the Utility Industry

***Recommendation: Approve new PAR until December 2023***

IEEE Power and Energy Society/Transformers

**PC57.13-2016/Cor 1**

Standard Requirements for Instrument Transformers – Corrigendum 1

***Recommendation: Approve new PAR until December 2023***

IEEE Sensors Council/Standards Committee

**P2520**

Standard for Testing Machine Olfaction Devices and Systems

***Recommendation: Approve new PAR until December 2023***

IEEE Vehicular Technology Society/Intelligent Transportation Systems

**P1920.2**

Standard for Vehicle to Vehicle Communications for Unmanned Aircraft Systems

***Recommendation: Approve new PAR until December 2023***

PARs for the Revision of Standards:

IEEE Computer Society/Design Automation

**P1800.2**

Standard for Universal Verification Methodology Language Reference Manual

**Recommendation: Approve PAR for the revision of a standard until December 2023**

IEEE Communications Society/Dynamic Spectrum Access Networks Standards Committee

**P1900.5**

Standard for Requirements and System Architectures for Dynamic Spectrum Access Systems

**Recommendation: Approve PAR for the revision of a standard until December 2023**

IEEE Industry Applications Society/Petroleum & Chemical Industry

**P60079-30-1**

International Standard – Explosive Atmospheres – Part 30-1: Electrical Resistance Trace Heating – General and Testing Requirements

**Recommendation: Approve PAR for the revision of a standard until December 2023**

**P60079-30-2**

International Standard for Explosive atmospheres – Part 30-2: Electrical Resistance Trace Heating – Application Guide for Design, Installation and Maintenance

**Recommendation: Approve PAR for the revision of a standard until December 2023**

IEEE Power and Energy Society/Energy Development & Power Generation

**P1020**

Guide for Control of Small (100 kVA to 5 MVA) Hydroelectric Power Plants

**Recommendation: Approve PAR for the revision of a standard until December 2023**

IEEE Power and Energy Society/Energy Storage & Stationary Battery Committee

**P1189**

Guide for Selection of Batteries for Standby Applications

**Recommendation: Approve PAR for the revision of a standard until December 2023**

IEEE Power and Energy Society/Insulated Conductors

**P386**

Standard for Shielded Separable Insulated Connectors for Classes 15 kV through 35 kV  
**Recommendation: Approve PAR for the revision of a standard until December 2023**

**P400**

Guide for Field Testing and Evaluation of the Insulation of Shielded Power Cable Systems Rated 5 kV and Above  
**Recommendation: Approve PAR for the revision of a standard until December 2023**

IEEE Power and Energy Society/Nuclear Power Engineering

**P317**

Standard for Electric Penetration Assemblies in Containment Structures for Nuclear Power Generating Stations  
**Recommendation: Approve PAR for the revision of a standard until December 2023**

**P334**

Standard for Qualifying Alternating Current Class 1E Motors for Nuclear Power Generating Stations  
**Recommendation: Approve PAR for the revision of a standard until December 2023**

IEEE Power and Energy Society/Power System Instrumentation and Measurements

**P120**

Master Test Guide for Electrical Measurements in Power Circuits  
**Recommendation: Approve PAR for the revision of a standard until December 2023**

**P1459**

Standard Definitions for the Measurement of Electric Power Quantities under Sinusoidal, Nonsinusoidal, Balanced, or Unbalanced Conditions  
**Recommendation: Approve PAR for the revision of a standard until December 2023**

IEEE Power and Energy Society/Surge Protective Devices/Low Voltage

**PC62.55**

Guide for Surge Protection of DC Power Feeds to Remote Radio Heads  
**Recommendation: Approve PAR for the revision of a standard until December 2023**

IEEE Power and Energy Society/Switchgear

**PC37.20.2**

Standard for Metal-Clad Switchgear

***Recommendation: Approve PAR for the revision of a standard until December 2023***

IEEE Power and Energy Society/Transmission and Distribution

**P539**

Standard Definitions of Terms Relating to Corona and Field Effects of Overhead Power Lines

***Recommendation: Approve PAR for the revision of a standard until December 2023***

**P1227**

Guide for the Measurement of DC Electric-Field Strength and Ion Related Quantities

***Recommendation: Approve PAR for the revision of a standard until December 2023***

**P1656**

Guide for Testing the Electrical, Mechanical, and Durability Performance of Wildlife Protective Devices on Overhead Power Distribution Systems Rated up to 38 kV

***Recommendation: Approve PAR for the revision of a standard until December 2023***

IEEE Power and Energy Society/Transformers

**PC57.169**

Guide for Determination of Maximum Winding Temperature Rise in Liquid-Immersed Transformers

***Recommendation: Approve PAR for the revision of a standard until December 2023***

IEEE Ultrasonics, Ferroelectrics and Frequency Control Society/IEEE Ultrasonics, Ferroelectrics and Frequency Control

**P1139**

Standard Definitions of Physical Quantities for Fundamental Frequency and Time Metrology – Random Instabilities

***Recommendation: Approve PAR for the revision of a standard until December 2023***

**NEW**

**P802.1CF/Draft P802.1CF/D3.1** (C/LM) IEEE Draft Recommended Practice for Network Reference Model and Functional Description of IEEE 802 Access Network

Recommendation: APPROVE

**P802.1Qcy/Draft 2.5** (C/LM) IEEE Draft Standard for Local and Metropolitan Area Networks – Bridges and Bridged Networks Amendment: Virtual Station Interface (VSI) Discovery and Configuration Protocol (VDP) Extension to Support Network Virtualization Overlays Over Layer 3 (NVO3)

Recommendation: APPROVE

**P802.3.2/Draft D3.2** (C/LM) IEEE Draft Standard for Ethernet YANG Data Model Definitions

Recommendation: APPROVE

**P802.15.4x/Draft P802 15 4x-D2** (C/LM) IEEE Draft Standard for Low-Rate Wireless Networks Amendment Defining Enhancements to the Smart Utility Network (SUN) Physical Layers (PHYs) Supporting up to 2.4 Mb/s Data Rates

Recommendation: APPROVE

**P1870/Draft 7** (PE/T&D) IEEE Draft Guide for the Parameter Measurement of AC Transmission Lines

Recommendation: APPROVE

**P1876/Draft 11** (EDU/SC) Standard for Networked Smart Learning for Online Laboratories

Recommendation: APPROVE

**P1901a/Draft 3** (COM/PLC) IEEE Draft Standard for Broadband over Power Line Networks: Medium Access Control and Physical Layer Specifications Amendment: Enhancement for Internet of Things applications

Recommendation: APPROVE

**P2030.9/Draft 10** (SASB/SCC21) IEEE Draft Recommended Practice for the Planning and Design of the Microgrid

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Recommendation: APPROVE

[This item was removed from the consent agenda:](#)

~~[P2450/Draft 4](#) (IM/TET) IEEE Draft Standard for the Performance of Down-the-Road Radar Used in Traffic Speed Measurements~~

~~Recommendation: Disapprove~~

~~It is recommended that the Standards Board direct the RevCom Chair to communicate the concerns of RevCom to the WG Chair and direct the WG to initiate a new ballot with the current ballot group. RevCom will assign mentors.~~

**P82079-1/Draft d5** (C/S2ESC) IEEE/IEC International Draft Standard Preparation of Information for Use (Instructions for Use) of Products – Part 1: Principles and General Requirements

Recommendation: APPROVE

**PC37.20.9/Draft D7.3A** (PE/SWG) IEEE Draft Standard for Metal-Enclosed Switchgear Rated 1 kV to 52 kV Incorporating Gas Insulating Systems

Recommendation: APPROVE

**PC37.24-2017/Cor 1/Draft d2.0** (PE/SWG) IEEE Draft Guide for Evaluating the Effect of Solar Radiation on Outdoor Metal-Enclosed Switchgear – Corrigendum 1

Recommendation: APPROVE

**PC37.247/Draft 2.48** (PE/PSRCC) IEEE Draft Standard for Phasor Data Concentrators for Power Systems

Recommendation: APPROVE

### REVISION

**P1234/Draft 17** (PE/IC) IEEE Draft Guide for Fault Locating Techniques on Shielded Power Cable Systems

Recommendation: APPROVE

**P2410/Draft 4** (COM/EdgeCloud-SC) IEEE Draft Standard for Biometric Open Protocol

Recommendation: APPROVE

**PC57.93/Draft 1.9** (PE/TR) IEEE Draft Guide for Installation and Maintenance of Liquid-Immersed Power Transformers

Recommendation: APPROVE

#### **4 SASB Responsibilities and Fiduciary Duty**

Claire Topp, IEEE Outside Legal Counsel, [presented](#).

#### **5 Appointment of the SASB Vice Chair**

There were two candidates who had been nominated and accepted the nomination: Ted Burse and Kevin Lu.

The SASB conducted a ballot.

Ted Burse was appointed as the SASB Vice Chair.

#### **6 SASB Standing Committee Reports**

##### **6.1 Audit Committee ([AudCom](#))**

Annette Reilly, AudCom Chair, reported.

##### **6.2 Industry Connections Committee ([ICCom](#))**

Kevin Lu, ICCom Chair, reported.

**There was a motion from ICCom:**

- **The deadline for submitting items (ICAIDs, Activity Status report, etc.) for an ICCom meeting shall be at least 14 days before that ICCom meeting.**
  - **The ICCom submittal deadlines shall be added to the SASB Meeting Calendar, along with the RevCom and NesCom submittal deadlines.**
- In the absence of objection, the motion was approved.**

##### **6.3 New Standards Committee ([NesCom](#))**

Dorothy Stanley, NesCom Chair, reported.

##### **6.4 Patent Committee ([PatCom](#))**

Phil Wennblom, PatCom Chair, reported.

##### **6.5 Procedures Committee ([ProCom](#))**

Ted Burse, ProCom Chair, reported.

##### **6.6 Standards Review Committee ([RevCom](#))**

Travis Griffith, RevCom Chair, reported.

6.6.1 P2450

**P2450/Draft 4 (IM/TET) IEEE Draft Standard for the Performance of Down-the-Road Radar Used in Traffic Speed Measurements**

RevCom Recommendation: Disapprove

It is recommended that the Standards Board direct the RevCom Chair to communicate the concerns of RevCom to the WG Chair and direct the WG to initiate a new ballot with the current ballot group. RevCom will assign mentors.

There was a motion:

Recommendation: Disapprove

The Standards Board directs the RevCom Chair to communicate the concerns of RevCom to the WG Chair and directs the WG to initiate a recirculation ballot with the current ballot group. RevCom will assign mentors.

**There was a motion to Amend to add ‘for a minimum length of 30 days’ after ‘recirculation ballot’. In the absence of objection, the motion to Amend was approved.**

**Vote on the new main motion:**

**Recommendation: Disapprove**

**The Standards Board directs the RevCom Chair to communicate the concerns of RevCom to the WG Chair and directs the WG to initiate a recirculation ballot for a minimum length of 30 days with the current ballot group. RevCom will assign mentors.**

**The main motion was approved. [Vote: Yes=15, No=2, Abstain=1]**

RevCom mentors will be David Law and Doug Edwards.

## **7 Standards Coordinating Committee Reports**

7.1 SCC Coordinator's [Report](#)

Chair Hoffman reported in the absence of Howard Wolfman, SCC Coordinator.

**There was a motion to accept the reports from SCC04, SCC20, and SCC22. In the absence of objection, the motion was approved.**

7.2 Scheduled Reports Due in March:

7.2.1 [SCC04](#) – Electrical Insulation (*Evanne Wang*)

7.2.2 [SCC20](#) – Test and Diagnosis for Electronic Systems (*Mike Seavey*)

7.2.3 [SCC22](#) – Power Quality (*Bill Howe*)

7.3 SCC42 [Update](#)

Yu Yuan attended via phone for this agenda item.

Yu Yuan reported.

SASB Members questioned some of the affiliations noted on slide 3.

## **8 Old Business**

8.1 'Sponsor' Terminology Implementation Ad Hoc [Report](#)

Phil Wennblom, Ad Hoc Chair, reported.

8.2 Development of Educational Materials Related to the Phenomenon of Dominance Ad Hoc Report

Andrew Myles, Ad Hoc Chair, reported.

It is anticipated that the ad hoc will provide recommendations for the June 2019 SASB meeting.

8.3 SCC18 Oversight Committee [Report](#)

John Kulick, OC Chair, reported.

Chair Hoffman announced the new Co-Chairs of SCC18: Rich Hulett and David Law.

Chair Hoffman handed over the creation of the SCC18 P&Ps to the SCC18 Co-Chairs.

Chair Hoffman thanked the SCC18 Oversight Committee for its work done to date.

The ad hoc will remain constituted in order to provide oversight and guidance.

8.4 IEEE Standards Association OpMan 7.1.1

Chair Hoffman created an ad hoc to review *IEEE Standards Association Operations Manual 7.1*

Ad hoc Chair: Gary Hoffman

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Members: Matthew Ceglia, Travis Griffith, Rich Hulett, David Law, Daleep Mohla, Andrew Myles, Dave Ringle, Sam Sciacca, Phil Wennblom

The SASB entered Executive Session at 1:05 p.m.

Remaining in the room: BOG Members, SASB Members, IEEE staff, Topp

### **9 Executive Session Items**

- 9.1 IEEE Data Access and Use Policy
- 9.2 Follow-up on the SASB Ratification of the Actions taken by the IEEE 802 LMSC Sponsor in Connection with the 802.11 TGax Complaint
- 9.3 Report of SASB Oversight Committee RE: Potential Dominance within a Specific WG
- 9.4 Open Source Implementation Ad Hoc Report
- 9.5 SCC Viability Assessment

Executive Session concluded at 3:20 p.m.

### **REPORT OUT:**

The SASB disbanded SCC42 and will move its three PARs to the IEEE Vehicular Technology Society.

### **10 New Business**

- 10.1 Financial Reporting Requirements

This item occurred after item 8.4.

Sam Sciacca, Senior Director – SD&D, provided a brief verbal report. At this time, there are no actions for the SASB.

- 10.2 myProject Rollout Ad Hoc [Report](#)

Annette Reilly, Ad Hoc Chair, reported.

- 10.3 Working Group Training

This item occurred after item 9.5.

Robby Robson, Chair of the Standards Education Committee, [reported](#).

Robby indicated just-in-time training.

Chair Hoffman stated that there will be consideration of making training mandatory for new WG Chairs.

Chair Hoffman created an ad hoc to develop requirements and to review the training material.

Chair: Kevin Lu

SASB Standing Committee Chairs were asked to seek members for the ad hoc from their standing committees and to provide the names of the candidates to Chair Hoffman.

10.4 [IEEE-SA Awards](#)

Ted Burse, ArCom Chair, reported.

**11 IEEE-SA Managing Director's [Report](#)**

Konstantinos Karachalios, IEEE-SA Managing Director, reported.

**12 Informational Reports**

12.1 CAG [Report](#)

Don Wright, SASB Liaison to the CAG, reported.

12.2 IEEE-SA President's [Report](#)

Robert Fish, IEEE-SA President, reported.

12.3 SASB Chair's [Report](#)

Chair Hoffman reported.

12.4 IEC [Report](#)

Jack Sheldon, Standardization Strategy Manager – IEC, reported.

Jack will be retiring soon from IEC; he has been there since 1983.

Chair Hoffman presented a gift to Jack on behalf of the IEEE-SA. There was a round of applause for Jack.

**13 Reports from Government Observers**

13.1 U.S. NRC Report

Thomas Koshy provided a verbal report.

Chair Hoffman introduced Simon Hicks – UK DCMS.

**14**            [Next Meeting](#)

The next in-person SASB meeting is scheduled for Thursday, 13 June 2019, in Panama City, Panama.

**15**            **SASB Resolutions**

**The deadline for submitting items (ICAIDs, activity status reports, etc.) for an ICom meeting shall be at least 14 days before that ICom meeting. The ICom submittal deadlines shall be added to the IEEE-SA Governance calendar, along with the RevCom and NesCom submittal deadlines.**

**The SASB disbanded SCC42 and will move its three PARs to the IEEE Vehicular Technology Society.**

**16**            **Adjournment**

There being no further business, the meeting was adjourned at 5:30 p.m.