

IEEE SA Standards Board Audit Committee (AudCom)

Meeting Minutes

25 January 2024

9:00 a.m. - 11:00 a.m. ET (UTC -5)

Teleconference Webex

Members:

Kevin Lu, Chair
Edward Addy
Doug Edwards
Guido Hiertz
Tyler Jaynes
Thomas Koshy
Joseph Levy
Haiying Lu
Daleep Mohla
Mark Siira
Keith Waters

Members Absent:

Travis Griffith
Howard Li
Andrew Myles
Lei Wang
Karl Weber
Daidi Zhong

Guests:

Yousef Kimiagar
Annette Reilly
Jon Rosdahl
Barry Tilton
Claire Topp, Outside Legal Counsel
Don Wright

IEEE Staff:

Christy Bahn
Teresa Belmont, Administrator
Ahsaki Benion
Matthew Ceglia
Karen Evangelista
Jonathan Goldberg
Dalisa Gonzalez
Yvette Ho Sang
Patrycja Jarosz

Michael Kipness
Vanessa Lalitte
Suzanne Merten
Erin Morales
Christian Orlando
Dave Ringle
Pat Roder
Jennifer Santulli
Alpesh Shah
Tom Thompson
Malia Zaman

[Unless otherwise noted, all votes are unanimous]

1. CALL TO ORDER AND INTRODUCTIONS

Chair Lu called the meeting to order at 9:02 a.m. ET (UTC -5). There was a round of introductions.

2. REVIEW AND APPROVAL OF THE AGENDA

Following a review of the agenda, Chair Lu asked if there were any changes to the published agenda. There were no requested changes.

A motion was made (Edwards) and seconded (Koshy) to approve the 25 January 2024 AudCom meeting agenda. In the absence of objection, the motion passed.

3. APPROVAL OF MINUTES OF THE 4 DECEMBER 2023 AUDCOM MEETING

A motion was made (Mohla) and seconded (Koshy) to approve the minutes of the 4 December 2023 AudCom meeting. In the absence of objection, the motion passed.

4. P&P REVIEW

4.1 Status of Continuing Standards Committee P&P Review

4.1.1 IEEE Communications Society/Green ICT Standards Committee (COM/GreenICT-SC)

Thomas Koshy, Joseph Levy

Motion: To recommend acceptance of the Com/GreenICT-SC P&P. Upon vote, the motion passed.

4.1.2 IEEE Instrumentation and Measurement Society/TC3 - Condition Monitoring & Fault Diagnosis Instrument (IM/CM&FDI)

Joseph Levy, Travis Griffith

The IM/CM&FDI P&P will continue under review and will move to the March 2024 AudCom agenda.

4.1.3 IEEE Power and Energy Society/Analytic Methods for Power Systems (PE/AMPS)

Guido Hiertz, Haiying Lu

The PE/AMPS P&P will continue under review and will move to the March 2024 AudCom agenda.

4.1.4 IEEE Power and Energy Society/Electric Machinery (PE/EM)*Daleep Mohla, Tyler Jaynes*

The PE/EM P&P will continue under review and will move to the March 2024 AudCom agenda.

4.1.5 IEEE Power and Energy Society/Nuclear Power Engineering Committee (PE/NPEC)*Edward Addy, Andrew Myles*

Motion: To recommend acceptance of the PE/NPEC P&P. Upon vote, the motion passed.

4.1.6 IEEE Power and Energy Society/Power System Instrumentation and Measurements (PE/PSIM)*Mark Siira, Tyler Jaynes*

The PE/PSIM P&P will continue under review and will move to the March 2024 AudCom agenda.

4.1.7 IEEE SA Board of Governors/Entity Collaborative Activities Governance Board (BOG/CAG)*Mark Siira, Andrew Myles*

The BOG/CAG P&P will continue under review and will move to the March 2024 AudCom agenda.

4.2. STATUS OF NEW STANDARDS COMMITTEE P&P REVIEW**4.2.1 IEEE Sensors Council/Standards Committee (SEN/SC-SC)***Keith Waters, Doug Edwards*

Motion: To recommend acceptance of the SEN/SC-SC P&P. Upon vote, the motion passed.

4.3. STATUS OF CONTINUING WORKING GROUP P&P REVIEW**4.3.1 IEEE Power and Energy Society/Power System Communications and Cybersecurity (PE/PSCC)/Common***Daidi Zhong, Travis Griffith*

The PE/PSCC/Common P&P will continue under review and will move to the March 2024 AudCom agenda.

4.3.2 IEEE SA Board of Governors/International Committee on Electromagnetic Safety (BOG/ICES)/Common*Guido Hiertz, Tyler Jaynes*

The BOG/ICES P&P will continue under review and will move to the March 2024 AudCom agenda.

4.4. STATUS OF NEW WORKING GROUP P&P REVIEW**4.4.1 IEEE Communications Society/Access and Core Networks Standards Committee/Massive MIMO Standardization Working Group (COM/AccessCore-SC/ MIMO WG)***Lei Wang, Daleep Mohla*

Motion: To deem without issue of the COM/AccessCore-SC/ MIMO WG P&P. Upon vote, the motion passed.

4.4.2 IEEE Communications Society/Mobile Communication Networks Standards Committee/Tactile Internet (COM/MobiNet-SC/TI)*Guido Hiertz, Andrew Myles*

The COM/MobiNet-SC/TI P&P will continue under review and will move to the March 2024 AudCom agenda.

4.4.3 IEEE Computer Society/Standards Activities Board Standards Committee/Quantum Energy Initiative Working Group (C/SABSC/QEI)

Mark Siira, Haiying Lu

Motion: To deem without issue of the C/SABSC/QEI WG P&P. Upon vote, the motion passed.

4.4.4 IEEE Intelligent Transportation Systems Society/Standards Committee (ITSS/SC)/Common

Thomas Koshy, Howard Li

Motion: To deem without issue of the ITSS/SC/Common P&P. Upon vote, the motion passed.

5. OLD BUSINESS

5.1 AudCom Baselines Ad Hoc – Review and Approval

Thomas Koshy thanked everyone who had participated on the ad hoc committee and expressed his appreciation for their help in completing the updates to the baseline documents. Thomas indicated that updated baselines have been created for

- Standards Committee 2024 Baseline P&P
- Working Group Individual 2024 Baseline P&P
- Working Group Individual Simplified 2024 Baseline P&P
- Working Group Entity 2024 Baseline P&P
- Working Group Entity Simplified 2024 Baseline P&P

Comments were raised about some potential inconsistencies with the language for officer roles. It was confirmed that the issues have been addressed in the updated baselines.

A motion was made to recommend approval of the above updated AudCom Baseline P&Ps circulated on 4 January 2024. Upon vote, the motion passed. The updated AudCom Baseline P&Ps will be sent to the IEEE SA Standards Board for approval consideration.

6. NEW BUSINESS

6.1 Request for Standards Committee Recognition

6.1.1. IEEE INSTRUMENTATION AND MEASUREMENT SOCIETY/TC3 - CONDITION MONITORING & FAULT DIAGNOSIS INSTRUMENT (IM/CM&FDI)

The IM/CM&FDI P&P is continuing under review and this recognition request will move to the March 2024 AudCom meeting.

7. DATE OF NEXT MEETING

The next meeting of AudCom will be a hybrid meeting and will take place on 19 March 2024 in London, UK and by Webex.

8. ADJOURNMENT

The meeting was adjourned at 10:57 a.m. ET (UTC-5).